

Po Leung Kuk Tang Yuk Tien College
Annual School Plan (2021-2022)

Major Concern 1: To develop our junior form students to be effective learners

Intended outcomes:

- (a) The motivation for learning of students has been enhanced.
- (b) The good learning habits of students have been fostered.
- (c) The essential learning skills of students have been cultivated.

Strategies /Actions		Time Scale	Success Criteria	Method of Evaluation	People Responsible	Resources Required
1.1	<p>Refine the curriculum and teaching programs with reference to students' needs and interests, and incorporate more daily life examples and applications by all academic subjects.</p> <ul style="list-style-type: none"> ● More learning elements of interest to students will be added, and ● More space will be available for cultivating essential subject-related study skills. 	Whole year	<ul style="list-style-type: none"> ➤ A proposed record of curriculum review and refinement has been submitted by panels concerned. ➤ At the end of the school year, positive feedback has been received from teachers and students respectively. 	<p>Inspect</p> <ul style="list-style-type: none"> ➤ teaching schedules, ➤ minutes of panel meetings. 	<ul style="list-style-type: none"> ➤ AC coordinator ➤ KLA leaders ➤ Panel heads 	
1.2	<p>Try out innovative learning and teaching strategies by all academic subjects so as to strive for a more interactive classroom.</p> <ul style="list-style-type: none"> ● At least one Lesson Study is conducted throughout the year. ● The topic of Lesson Study has to be decided at the first panel meeting. 	Whole year	<ul style="list-style-type: none"> ➤ A Record of Lesson Study has been submitted by panels concerned. ➤ Students learn better on the selected topics. ➤ Positive feedback has been received from teachers. 	<ul style="list-style-type: none"> ➤ Inspect minutes of panel meetings. ➤ Collect students' view by survey 	<ul style="list-style-type: none"> ➤ AC core members ➤ Panel heads 	

1.3	<p>Enhance students' confidence and sense of achievement through quality assessment. Strategies include:</p> <p>1.3.1 Preparing Test and Examination Specification for all Junior Forms assessments by all academic subjects,</p> <p>1.3.2 Preparing revision materials for Form 1 students so as to let them master the depth of the test papers and get familiar with the question types, and</p> <p>1.3.3 Deepening teachers' understanding of setting examination papers with various levels of difficulty via discussion in meetings and details should be recorded in minutes.</p>	Whole year	<ul style="list-style-type: none"> ➤ Specification and revision materials have been prepared, distributed or uploaded as stated. ➤ Positive feedback has been received from teachers. 	<ul style="list-style-type: none"> ➤ Inspect minutes of panel meetings. ➤ Inspect the test and exam papers set. ➤ Analyze students' performance in tests and exams. 	<ul style="list-style-type: none"> ➤ AC coordinator ➤ AC core members ➤ Panel heads 	
1.4	<p>Cultivate good learning habits of junior form students.</p> <p>1.4.1 Cultivate the habit of goal setting and self-reflection. Strategies include:</p> <ul style="list-style-type: none"> ● Implementing the "123 go go goal" Scheme as a joint venture of the Academic Committee, the Civic Education Committee and the Guidance Committee, and ● Arranging more form teacher periods for reflection after Term Test and/or Examination. 	Whole year	<ul style="list-style-type: none"> ➤ Positive feedback from teachers and students. 	<ul style="list-style-type: none"> ➤ Collect teachers' opinions in Yellow form. ➤ Conduct students' survey. 	<ul style="list-style-type: none"> ➤ AC coordinator ➤ AC core members ➤ Form teachers (F.1-F.3) 	
	<p>1.4.2 Equip Form 1 students with good learning habits such as goal setting, self-management, time management, scheduling work and reflection. Strategies include:</p> <ul style="list-style-type: none"> ● Organizing an assembly on "Good Learning Habit", ● Conducting the extra Form one class teacher period after school. 	Whole year	<ul style="list-style-type: none"> ➤ Good learning habits developed at the end of school year. 	<ul style="list-style-type: none"> ➤ Collect teachers' opinions in Yellow form. ➤ Conduct students' survey. 	<ul style="list-style-type: none"> ➤ AC coordinator ➤ AC core members ➤ Form teachers (F.1) 	
	<p>1.4.3 Mobilize high achieving students to disseminate good practices to students</p>	Whole year	<ul style="list-style-type: none"> ➤ Positive feedback from students. 	<ul style="list-style-type: none"> ➤ Observation 	<ul style="list-style-type: none"> ➤ AC core members 	

1.5	Equip Junior Forms students with essential study skills. 1.5.1 Equip Junior Forms students with essential subject-related study skills by all academic subjects so as to better prepare them for tests and examinations.	Whole year	<ul style="list-style-type: none"> ➤ Concerned panels incorporating elements of subject-related study skills in their teaching curriculum. ➤ Positive feedback has been received from students. ➤ Positive feedback has been received from teachers. 	<ul style="list-style-type: none"> ➤ Analyze students' performance in assignments, tests and exams. 	<ul style="list-style-type: none"> ➤ AC coordinator ➤ AC core members ➤ KLA leaders ➤ Panel heads 	
	1.5.2 Organize training programs for Form one students on : <ul style="list-style-type: none"> ● Note-processing (workshop), and ● Preparation for test and examination (Assembly). 	Whole year	<ul style="list-style-type: none"> ➤ Positive feedback has been received from students. 	<ul style="list-style-type: none"> ➤ Collect students' view by survey. 	<ul style="list-style-type: none"> ➤ AC core members ➤ Panel heads 	LWL Grant (\$25,000)
1.6	*Enhance self-learning skills through adopting different strategies: <ul style="list-style-type: none"> ● Work with the computer panel in modifying the teaching curriculum of Computer Literacy, so as to equip students the basic knowledge required for e-Learning and the use of different learning platform. ● Design teaching programmes that are encouraging self-learning strategies. ● Encourage the use of e-Learning platform as a strategy to develop students' self-directed learning, such as developing learning packages, or revision data bank. 	Whole year	<ul style="list-style-type: none"> ➤ The revised Computer Literacy teaching curriculum can meet the needs of the school. ➤ All subject -based strategies have been implemented. ➤ Positive feedback has been received from teachers. 	<ul style="list-style-type: none"> ➤ Inspect minutes of panel meetings. ➤ Collect teachers' opinions in Yellow form. 	<ul style="list-style-type: none"> ➤ AC core members ➤ Computer panel ➤ Panel heads 	
1.7	Organize professional development programmes on: <ul style="list-style-type: none"> ● cultivating good learning habits of students, ● enhancing skills required for self-learning, and ● sharing of experiences in developing e-Learning platform. 	Whole year	Positive feedback from teachers.	<ul style="list-style-type: none"> ➤ Opinion survey for SD program ➤ Observation 	<ul style="list-style-type: none"> ➤ AC coordinator ➤ SDC 	

*The Covid-19 outbreak over the past two academic years have greatly affected the schedules of many subjects, so more time should be spent on developing students' self-learning skills through various strategies. Therefore, critical thinking skills will not be included as originally planned.

Major Concern 2: To instill positive values in students

Intended outcomes:

- (a) A purpose-driven attitude among students has been developed.
- (b) The resilience of students has been fostered.
- (c) The self-discipline of students has been enhanced.

	Strategies / Actions	Time scale	Success Criteria	Method of Evaluation	People Responsible	Resources Required
2.1	<p>Instill positive values and attitudes in students through adopting a whole-school approach in implementing the following programmes:</p> <p>2.1.1 Under the “Heart to Heart Sharing” programme, experience and views on positive values will be shared by principal and teachers on Friday mornings during the ‘TYT Good Morning’ session.</p> <p>2.1.2 Guest speakers will be invited and assembly/talk on the cultivation of positive values will be arranged by the Guidance Committee and HAS working group.</p> <p>2.1.3 An inter-class board display competition with the theme ‘positive values’ will be conducted by Civic Education Committee.</p> <p>2.1.4 As a means of positive reinforcement, awards will be granted in the morning assembly to classes with outstanding performance in submission of homework, punctuality and uniform and appearance.</p>	Whole year	<ul style="list-style-type: none"> ➤ Students take part in related programmes actively. ➤ Committees concerned have implemented the measures and found that they can meet the needs of students. ➤ At the end of school year, positive feedback has been received from teachers and students. 	<ul style="list-style-type: none"> ➤ Teachers’ observation ➤ Collect teachers’ opinion in Yellow Form ➤ Inspect minutes of committee meetings 	<ul style="list-style-type: none"> ➤ Civic Education Committee (CEC) ➤ Disciplinary Committee (DC) ➤ Guidance Committee (GC) ➤ Class teachers 	<p>School and Class Grant under EOEBG (\$5,000)</p> <p>School and Class Grant under EOEBG (\$1,000)</p>

	<p>2.1.5 The “123 go go goal” programme, which aim at enriching students’ skills in goal setting, implementation and evaluation will be held in F.1-3.</p> <p>2.1.6 As a measure to strengthen students’ whole-person development, the Student Award Scheme will be launched with more promotion with the joint efforts from CEC, DC and GC.</p>					
2.2	<p>Help students acquire and develop goal-setting skills by implementing careers education and exploration programmes.</p> <p>Life planning education activities with goal-setting element will be arranged to senior form students in Form teacher periods. Assembly/talk /workshop will be held to introduce multiple pathways in tertiary education and careers and guided visits to tertiary institutions will be conducted.</p>	Whole year	<ul style="list-style-type: none"> ➤ Students have been engaged in the said activities and found them educational and meaningful. 	<ul style="list-style-type: none"> ➤ Inspect minutes of Careers Committee ➤ Collect feedback from class teachers 	<ul style="list-style-type: none"> ➤ Careers Committee (CC) ➤ Class teachers 	
2.3	<p>Instill positive values and attitudes in students through various leadership training camps.</p> <p>2.3.1 A 2-day inspirational camp and a follow-up day camp will be arranged for F.4 students.</p> <p>2.3.2 Two 3-day leadership training camps will be organized by ECAC for ECA student leaders in order to strengthen their self-discipline and sense of responsibility.</p>	<p>1/2022</p> <p>7/2022</p>	<ul style="list-style-type: none"> ➤ Students participate actively in camp activities ➤ Positive feedback has been received from students 	<ul style="list-style-type: none"> ➤ Teachers’ observation ➤ Questionnaire of students’ feedback ➤ Inspect minutes of committee meetings 	<ul style="list-style-type: none"> ➤ Extra-curricular Activities Committee (ECAC) ➤ GC ➤ DC ➤ Class teachers 	Beat Drugs Fund and Life-wide Learning Grant (\$60000)

	2.3.3 New student prefects, Big Brothers and Sisters will be invited to join leadership training camps provided by DC and GC, respectively.	7/2022				
2.4	<p>Strengthen students' resilience and self-discipline through implementing the following measures:</p> <p>2.4.1 To strengthen students' ability to face adversity and resist temptation, an adventure camp will be held for F.1 students under the Healthy School Programme.</p> <p>2.4.2 Preventive groups will be launched to F.2 and F.3 students to strengthen their resilience and self-discipline.</p> <p>2.4.3 Workshops about different ways of handling stress will be arranged for senior-form students.</p> <p>2.4.4 Trainings and competitions organized by different sports teams focus on strengthening students' resilience and self-discipline. Inter-house volleyball and inter-class football competitions will be held.</p>	<p>1/2022</p> <p>9/2021 - 6/2022</p> <p>9/2021 – 4/2022</p> <p>Whole year</p>	<ul style="list-style-type: none"> ➤ Students participate actively in camp, group activities or workshops ➤ Positive feedback has been received from students 	<ul style="list-style-type: none"> ➤ Teachers' observation ➤ Questionnaire of students' feedback ➤ Inspect minutes of committee meetings 	<ul style="list-style-type: none"> ➤ GC ➤ ECAC ➤ Class teachers 	Life-wide Learning Grant